

## Mentorship Agreement for Graduate Dietitians in Private Practice

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### **Mentorship Requirement:**

In order to serve and protect the public interest, the College of Dietitians of Manitoba (the “CDM”) requires that any Graduate Dietitian working in Private Practice in the Province of Manitoba must do so under the mentorship of a Registered Dietitian (a “Registered Dietitian Mentor”), as outlined in policy 6.2.5.1 Role of the Graduate Dietitian.

A Registered Dietitian Mentor must:

- a) Be registered in good standing with the CDM;
- b) Possess recent experience that is relevant to the practice area of the Graduate Dietitian; and
- c) Provide objective, professional mentorship to the Graduate Dietitian, and, in support of this objective, must not be a family member, spouse, partner and/or dependent of the Graduate Dietitian.

### **Definitions:**

The terms “Graduate Dietitian” and “Registered Dietitian” have the same meaning as under *The Registered Dietitians Act*, SM 2002, c. 18 (the “Act”), and any legislation that may hereafter replace the Act.

“Private practice” is defined to mean a business that is not controlled or paid for by government entities.

### **Obligations of the Graduate Dietitian:**

The CDM requires a Graduate Dietitian working in Private Practice to do the following:

1. Make all arrangements and be ultimately responsible for fulfilling the Mentorship Requirement.
2. Provide the CDM with the name and contact information of a Registered Dietitian who has agreed to act as his or her Registered Dietitian Mentor.
3. Initiate a first meeting with his or her Registered Dietitian Mentor to establish expectations and review the details of the Mentorship Requirement.
4. Communicate (in-person, via telephone or internet) with his or her Registered Dietitian Mentor on a weekly basis, to review the Graduate Dietitian’s practice, and any practice-based issues and activities that have occurred that week (as applicable).
5. Review financial transactions related to his or her practice with his or her Registered Dietitian Mentor. These transactions should be reviewed weekly (as applicable).
6. Notify the CDM immediately if the Registered Dietitian Mentor is no longer able to provide mentorship and provide the name of another eligible Registered Dietitian who will become the replacement Registered Dietitian Mentor.
7. Inform clients that third-party insurance companies may not reimburse them for nutrition counselling services provided by Graduate Dietitians operating under the mentorship of a Registered Dietitian Mentor.

**Obligations of the Registered Dietitian Mentor:**

The CDM requires a Registered Dietitian Mentor to do the following:

1. Satisfy the criteria to be a Registered Dietitian Mentor, as stated in the Mentorship Requirement, above.
2. Maintain insurance that provides coverage for liabilities that may arise as a result of participation in this Mentorship Agreement, including if this mentorship is provided outside of the Registered Dietitian Mentor’s primary work responsibilities.
3. Notify the CDM immediately if the Graduate Dietitian is not practicing in accordance with this Mentorship Agreement or any other conditions of his or her licence to practice.

**Termination of the Mentorship Requirement**

Once a Graduate Dietitian successfully completes the Canadian Dietetic Registration Exam (“CDRE”), along with other registration requirements, and becomes a Registered Dietitian under the Act, he or she is no longer required to have a Registered Dietitian Mentor.

If a Graduate Dietitian does not pass the CDRE, direct supervision for all practice activities will be required and this Mentorship Agreement will be terminated. Please refer to policy 6.2.8 - Supervision Plan for Graduate Dietitians following failure of the CDRE for further information.

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**Contact Information**

*Graduate Dietitians must ensure this section is completed and returned to the CDM.*

Name of Graduate Dietitian: \_\_\_\_\_

Name of proposed Registered Dietitian Mentor: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_

Work Email: \_\_\_\_\_

I, \_\_\_\_\_, being a Registered Dietitian, agree to the above Mentorship Agreement, and to act as a Registered Dietitian Mentor for \_\_\_\_\_, during the time that he/she is registered with the College of Dietitians of Manitoba as a Graduate Dietitian.

\_\_\_\_\_  
Signature of Registered Dietitian Mentor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Graduate Dietitian

\_\_\_\_\_  
Date