

*CDM CONTINUING COMPETENCE PROGRAM
GUIDELINES FOR POINTS ALLOCATION*

The following are guidelines **only**. Seek professional opportunities that meet your needs. When assigning points, consider the professional benefit of the activity. You *may choose to give a higher point value* if you can demonstrate the activity was of great benefit to you professionally or *you may give a lower value* if an activity did not have as much impact on your professional development. Your explanation must be included in the 'Relevance to Practice' section.

CATEGORY/ACTIVITY	POINTS	INFORMATION TO INCLUDE WITH CC SUBMISSION	DOCUMENTS TO SUBMIT FOR AUDIT ONLY
CDM Jurisprudence Learning Module	2 points		No documents required
Web based learning e.g., webcasts, podcasts, webinars	1 per hour of professional subject matter		No documents required
Online Courses Craving Change Facilitator Training Manitoba Indigenous Cultural Safety Training	As outlined by course (cannot split points over more than one reporting year) 5 points 8-10 points		Proof of course completion / copy of certificate
Ground rounds, lectures, in-service education	1 per hour of professional subject matter		No documents required
Workshops/Seminars	1 per hour professional subject matter		Verification of participation
Conferences/Symposia e.g., DC Conference, CSCN Conference, DC Education events	1 per hour of professional subject matter,	<i>If reporting > 3 points, list specific sessions attended in your CC submission under 'Title of Activity'</i>	Verification of participation Copy of program outline indicating sessions attended.
Certification / Recertification e.g., CDE, ASPEN *Note: claim once certification/recertification completed. Cannot claim preparation (i.e., course to prepare for exam) separately from exam. **Craving Change is listed under 'Online Courses'	15		Copy of certificate
Peer Reviewed Professional Reading • Clinical Practice Guidelines • PEN	½ per article Maximum of 6 points per year *Note: If the article has a quiz or evaluation, such as the CPE articles in the Journal of the Academy of Nutrition and Dietetics, points may be claimed as outlined in article	Provide topic and article reference in your CC submission	No documents required

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Presentations to Professionals	4 If presentation is repeated, points can only be counted once		Presentation outline and bibliography of research
Journal Club (list topic in your CC submission) 1. Preparation and presentation 2. Participation only	2 Per hour of professional subject matter 1 per hour of professional subject matter	Provide topic and article reference on your CC submission	No documents required
Research Conducting Research as sole principal or co-investigator This category includes: 1. Conducting research 2. Writing paper for peer review 3. Oral presentation 4. Poster presentation Investigator must have participated substantially in the conception and design of the work, analysis of data and writing of the report. Examples of research include qualitative research studies and descriptive epidemiological research, clinical trials, case control studies, cohort or follow up studies or outcome research	15		Copy of research paper including introduction, purpose of research, methodology, discussion of results, summary and references. Sponsoring / funding institution information
Academic Courses Undergraduate, graduate or post graduate level in an area related to dietetics	15 Course must be complete prior to submission.		Official transcripts and copy of certificate

CATEGORY/ACTIVITY	POINTS	INFORMATION TO INCLUDE WITH CC SUBMISSION	DOCUMENTS TO SUBMIT FOR AUDIT ONLY
Professional Education 1. Research for preparing new case studies, updating teaching materials 2. Developing CDRE exam questions	1 per hour of professional subject matter 1 per hour of professional subject matter Maximum of 4 points per year		Copy of new materials developed and bibliography of research Documentation of participation
Writing for publications 1. Writing for PEN 2. Reviewing for PEN 3. Book review for professional press	10 per practice question 5 per section reviewed 3 per book review		Copy of article or book review, including bibliography of research Copy of letter/email requesting RD be reviewer
Practice-related, professional self-care activities	1 per hour of professional subject matter Maximum 2 points/year		Documentation of participation.
Professional Committee Experience 1. Council member 2. Committee Chair 3. Committee Member	2 2 1 Maximum 4 points / year	Relevance to practice must include description of knowledge gained/impact on practice.	No documents required