

ANNUAL GENERAL MEETING

Wednesday October 28, 2020

MINUTES

Date: Wednesday October 28, 2020
Time: 6:00 pm
Virtual Platform: Zoom

Attendance: 122 Voting members
5 Non-voting members
1 Guest

1.0 Welcome and Call to Order for the Meeting – Laura Creek Newman (Chair of the Council)

Laura Creek Newman called the meeting to order at 6:06pm and acknowledged the first peoples and traditional territory:

We would like to acknowledge that we are gathered tonight in Treaty 1 territory, on the original lands of the Anishinaabe, Cree, Oji-Cree, Dakota, and Dene peoples and on homelands of the Metis Nation. As a provincial governing body, our members live and work in the territories of Treaties 1, 2, 3, 4, and 5. We respect the treaties and recognize we are all treaty people. We acknowledge the harms and colonization endured by Indigenous Peoples, and are committed to working in partnership with Indigenous communities toward health equity, justice, and reconciliation

2.0 Adoption of Minutes of Meeting from CDM AGM October 23, 2019 – Laura Creek Newman

The minutes of the October 23, 2019 AGM were posted online and pre-circulated to CDM members as part of the 2020 AGM package.

Motion: Minutes of the October 23, 2019 CDM Annual General Meeting be adopted
Moved by Amanda Nash
Seconded Jennie Cowan
Carried

3.0 Registrar's Report: Presentation of the 2019-2020 Annual Report – Shaunda Durance-Tod

The 2019-2020 Annual Report was pre-circulated to all members and can also be found on the CDM website.

The College's is currently in the last year of a three-year strategic plan. The four priorities outlined in the strategic plan are:

1. Regulatory Accountability
2. Succession Planning
3. Satisfying requirements of the Registered Health Professionals Act
4. Develop policies to meet requirements of Office of the Manitoba Fairness Commissioner

Here are some of the achievements of the College for the year ending March 2020.

- **Separation of Continuing Competence (CC) and licence renewal deadlines**
The annual CC submission deadline was moved to January 31 beginning in 2020. This change ensures the CC requirements are satisfied before approval of licence renewal in compliance with our Regulations. As a reminder, CC activities can be entered throughout the year. Once CC points are finalized, they can be submitted at any time, so there is no need to wait until the January 31 deadline.
- **Jurisprudence Program**
The College has expanded the CC Program to include a mandatory jurisprudence component. Many health regulatory colleges have jurisprudence programs to provide education for their registrants that helps ensure that they practice within the boundaries of the law. The College of Dietitians recently collaborated with several other health regulators in Manitoba to develop a shared jurisprudence learning module on the topic of social media. The learning module, called "Pause Before you Post: Social Media Awareness" is available on the members side of the CDM website, under "My Jurisprudence". This module is a mandatory component of the CC program and must be completed by January 31, 2021.
- **Strengthen HR Practices**
The College has revised some its human resource policies and established an employee benefit program.
- **Strengthen Standing Committee Functions**
The College has implemented a board evaluation process for Council meetings.

2019-2020 Financial Report

Shaunda reported on the financial status of the College as follows:

Revenue:

Membership Fees	\$292,138
Disbursements:	\$256,252
Investments:	\$205,260

Question was raised as to how many registered dietitians are in Manitoba. It was explained that there were 501 registered dietitians as of March 31, 2020.

Current Projects (2020-2021) – Shaunda Durance-Tod

1. **Launch of Licence Check-Dietitian Registry**

On April 30, 2020, the College launched an online registry called "Licence Check" on the website, which allows members of the public, employers and insurance companies to verify that registrants of the College are, in fact, registered with CDM and any conditions that may exist.

A comment was made by a registrant stating that the licence check has a prominent location on the website; however, RD listings, such as the private practice directory is not as easy to find. It was explained that the College is mandated to regulate the profession of dietetics and information about registration status needs to be easy for members of the public to access. . The College will review the location of the RD listings to determine if improvements can be made to its location.

2. **Establishment of a Jurisprudence Program**

On August 26, 2020, an email was sent out to registrants informing them of the jurisprudence module, which is a mandatory component of the CC program, and must be completed by January 31, 2021.

3. **Update CC Program**

The College is considering changing its CC Program and reviewing programs of other dietetic regulatory bodies to ensure CDM's CC Program meets best practice.

4. **Strengthen Governance Committee**

The College is reviewing the Governance Committee role and responsibilities with the goal of strengthening that committee.

4.0 **Social Justice in Dietetic Education, Research and Practice: What are the Regulatory Issues**

Guest Speaker: Dr. Jennifer Brady RD, PhD, Associate Professor of Applied Human Nutrition at Mount Saint Vincent University in K'ijipuktuk, Mi'kma'ki (Halifax, Nova Scotia)

Dr. Brady discussed the need for dietitians to help readdress inequity and injustice in the healthcare system in general and dietetics in particular. The Integrated Competencies for Dietetic Education and Practice version 3.0, contain practice competencies (1.07a and 2.01d) that have performance indicators dealing with health equity and social justice.

5.0 **Proposed bylaw Amendments – Laura Creek Newman**

The Council proposes changes to two bylaws, Article 7.3 dealing with Elections and 17.5 outlining College investments. The bylaw amendments were pre-circulated with the AGM Package along with voting details.

The existing Election bylaws requires the Registrar to oversee Council elections. Since the Registrar reports to Council, Council is recommending that the oversight role be taken over by the Council Governance Committee. The amendments involve changing the word "Registrar" to "Governance Committee" throughout article 7.3.

The existing Investment Authority bylaw restricts investments to low risk securities only. In the current economic circumstances, low investments are not keeping pace with inflation and Council recommends the amendment of the bylaw to allow more flexibility to use low and moderate risk investments to preserve capital and provide long term growth while ensuring stability without limiting the rate of return.

All bylaw amendments require approval from eligible voting members. Voting will take place via the CDM website after the meeting and will remain open until November 9, 2020. To vote, members were asked to log into the CDM website, navigate to the member portal and click on "voting".

6.0 **Introduction of 2020-2021 College Council – Laura Creek Newman**

Those individuals who serve on Council for the 2020-2021 terms were introduced. Amy Hui and Laura Toews have completed their terms on Council and were thanked for their dedication over the past several years. Through the call for nominations, the College received more nominees than seats available, which resulted in an election. Laura thanked all those who participated in the nomination and election process. New council members include Nikki Hawrylyshen and Lorna Shaw. Their two-year term will begin in November 2020. Public members include Stephen Graham, Karen Kumka, Julia Todd and Helga Wheddon.

7.0 Thank you to all the College volunteers – Laura Creek Newman

Laura thanked all the many volunteers on all the various College committees who provide valuable assistance.

8.0 Adjournment of Annual General Meeting

No further business was brought forward, and the meeting was adjourned at 7:11pm.